

Lisbon Community Consolidated School District 90

Chromebook Use Agreement

YOU MUST HAVE YOUR PRINCIPAL'S APPROVAL TO TAKE SCHOOL OWNED EQUIPMENT HOME WITH YOU.

Printed Name of Individual checking out device: _____

Computer Number(s): _____

This agreement applies to the Chromebook device owned by the school. All conditions of the Computer Usage Policy for Acceptable Use apply regardless of where or by whom this device is used.

You may not take any technology device "off campus" that is not permanently assigned to you without first asking permission and completing a checkout form for that technology. You take sole responsibility for the device and its use during the checkout/use period, including but not limited to when you transport it in a personal vehicle or use it during off hours at your home or any other non-school location. The following conditions must be followed when using the device off campus:

1. If you have Internet access at home and the laptop/device can access this service without any configuration changes, then you may use the laptop/device to connect to the Internet, provided that you use the device as if you were at school. Regardless of whether you are at home, a hotel, a restaurant, or anywhere with Internet access, you should not browse sites that would be blocked at school. Do not allow family members or others to use the device for Internet browsing.
2. Do not install any personally owned software onto the device. Do not store any files on the device which could constitute a copyright or licensing violation or could be deemed illegal or of an inappropriate nature.
3. If the device is lost, stolen, or damaged, you are responsible. If the device is stolen, file a police report immediately. The System's insurance provider will not cover the loss; it will expect your homeowner's policy to cover it. The school may require you to pay for repairs or replacement prior to any settlement you may receive from your homeowner's or other personal insurance policy. If your insurance company denies your claim, you are still financially responsible for the repair or replacement of the device. The replacement cost of the Chromebook device is \$320.00.
4. You may not transport any data on the device that would compromise the identity of others, or puts any other protected data, passwords, or information at risk.

I have read and understand the above restrictions and responsibilities.

Signature of Individual Using Device

Signature of Person Receiving Returned Device

Parent Signature

Return Date

Begin Use/Check-Out Date