

## LOOP GENERAL MEETING MINUTES

January 3, 2017

**Call to Order:** Crystal Monsess

**Time:** 4:34 p.m.

**In Attendance:** Crystal Monsess, Emily Friestad, Brooke Jacobs, Sally Wallin, Emma Smith, Janet Long, Natalie Wallin, Dr. Rustman, Mr. McKinney, Mrs. Myre, and Mrs. Dike.

**Secretary's Minutes:** Motion to approve November general meeting minutes by Dr. Rustman; 2<sup>nd</sup> by Brooke Jacobs. Motion carried.

**Treasurer's Report:** Fund balances as of January 3<sup>rd</sup> were \$9,309.66 for general and \$7,941.14 for technical. This reflects the purchase and payment of the smartboards, however, does not include payment for the tablets yet. Motion to approve treasurer report by Emily Friestad; 2<sup>nd</sup> by Mrs. Myre. Motion carried.

### Old Business:

1. **Teacher Items:** None
2. **Santa Shop:** Made a profit of \$728 thus far, with a few small outstanding balances to be collected.
3. **Spirit Wear:** Made a profit of \$252. We are still in need of samples to have available for future ordering and sizing purposes. Sizing seemed to be inconsistent, and for the most part ran small. The next order will take place near the end of March.
4. **Tablets:** All tablets have been received, are set up and being used in the classrooms. However, there were four of which had issues and are being exchanged. The K,1,2 and 3,4,5 classrooms asked for wireless printers as well. These have yet to be fulfilled, as Mrs. Heap and Russ are determining exactly which ones would be best.

### New Business:

1. **Pork Chop Dinner:** PCD is set for February 25<sup>th</sup>. A flyer will be sent home this week asking for anyone who would like to assist in the marketing aspect of the PCD. We could use a volunteer to help coordinate, get packets and tickets ready, organize reminders home, etc. A reminder of baked goods volunteers will be sent out, and will also ask for any new volunteers to sign up.
2. **Concession Deposits:** It was discussed how best to keep track of concession deposits. The last vice-president used a spreadsheet to organize and keep track of concession deposits. It was decided, the spreadsheet needs to be forwarded to the current vice-president as well as the treasurer to be able to coordinate who has worked their assigned shifts and gets their deposit back. Emily Friestad is in the process of creating the concession schedule for girls' basketball. It will be posted shortly.
3. **Movie Night:** Janet Long asked to be removed as chair of this event. Lori Hatteberg has agreed to help co-chair again this year. Sally Wallin will coordinate with her. A tentative date was set as Friday, February 10<sup>th</sup>. It was discussed to do as we have in the past and ask Mrs.

Heap if student council wants to work together and have the price of admission be a canned good item. This has worked well in the past.

- 4. Teacher Items:** Mr. McKinney asked that we add uniforms to our February agenda as we are responsible for track, soccer, and scholastic bowl uniforms this next year.

**Comments/Questions:** Dr. Rustman reminded everyone to take the 5-essentials parent survey at <https://survey.5-essentials.org/illinois>. We need five more surveys taken to be counted and listed on our schools report card. It only takes a few minutes, and helps our school get feedback based on the ratings.

Brooke Jacobs asked about \$41 left in the cash box with a note attached, labeled Loop. Crystal Monsess informed that it was from the sale of the old uniforms and can be added as such.

**Adjournment:** Motion to adjourn by Mrs. Myre; 2<sup>nd</sup> by Sally Wallin. Meeting was adjourned at 5:04 p.m.