

LOOP GENERAL MEETING MINUTES

February 2nd, 2016

Call to Order: Crystal Monsess

Time: 7:02 p.m.

In Attendance: Karen Bruning, David Drew, Lynette Hyden, Mrs. Dike, Lori Hatteberg, Janet Long, Meghan Seiberlich, Dr. Rustman, Crystal Monsess, Brooke Jacobs, Sally Wallin, Cheryl Harvey, Mrs. Heap, Emily Friestad and Mr. McKinney.

Secretary's Minutes: Motion to approve January general meeting minutes by Dr. Rustman; 2nd by Brooke Jacobs. Motion carried.

Treasurer's Report: Cheryl provided: Fund balances as of February 2nd were \$10,003.50 for general and \$14,949.84 for technical. Motion to approve treasurer report by Sally Wallin; 2nd by Brooke Jacobs. Motion carried.

Old Business:

1. **Technical Committee Update:** Dr. Rustman informed the group that Russ priced the laptops above budget. Dr. Rustman was contacted by CDW directly and was quoted a comparable number. This number was \$20 less than Best Buys. He was quoted for HP laptops with 4G processors which allow for plenty of hard drive space. These have a projected 5-6 year span with great functionality. These include PowerPoint, Excel, and Word programs. Each comes with a one year warranty and are equipped with heavy duty hinges and latches which makes needing a bag obsolete. Each student will have an assigned number that corresponds to their computer and they will not need to be transferred between classes. Estimated cost is \$270/laptop. A motion was made by Sally Wallin to approve the purchase of forty-five laptops; 2nd by Cheryl Harvey. Motion carried. Lisbon Grade School needs to increase license and add extra security. Each classroom will need a printer as well. We are looking into printers that are network capable. A motion was made by Cheryl Harvey to approve the purchase of three printers; 2nd by Emily Friestad. Motion carried. Crystal Monsess asked that the technology committee come to the March meeting prepared to discuss where they would like the direction to progress.
2. **Movie Night Follow Up:** Minion movie night was well received with an increase in attendance from last year. It ran smoothly and over 220 items were donated to the Kendall County Food Pantry.
3. **Spring Fundraiser Ideas:**
 - a. **Shoparoo:** Meghan Seiberlich informed us that we are not approved to begin Shoparoo as there are too many current users. She has submitted the application and we will be notified when it becomes available.
 - b. **Pastry Sales:** Coffee Cakes, Butterbraids, Chocolates, That's My Pan and Dodgeball were discussed as potential spring fundraisers. Dodgeball was a frontrunner as it appeals to the students as well as the parents. Meghan Seiberlich

will chair the event and set a date in April for the tournament. Mrs. Heap mentioned that Treasure Breads would be a good addition as she has seen them do well and claims they are delicious. If we move forward with these, we plan to have order forms go home before Easter.

4. **Pork Chop Dinner:** Ticket packets went out February 1st. Each Family was asked to sell ten tickets. Flyers for volunteers will be sent home shortly. Raffle themes were chosen for the baskets. Students were asked to contribute an item for their class basket. Still waiting to see if Kohl's Cares decides to take part in the event.

New Business:

1. **Charles B. Phillips Library Presentation:** Representatives from the Charles B. Phillips Library gave information regarding the annexation of said library. Currently Newark High School and surrounding areas are unserved and are not included in a library district. They stated by annexing the library, this would present students, teachers, and families access to databases from many libraries. The referendum will be on the ballot on March 15th.
2. **Budget Update:** Cheryl Harvey provided an update of the LOOP budget thus far. She presented Profit/Loss records of this year as well as a comparison from last year. All numbers compare relatively well from year to year. However the budget is tight as there are remaining obligations to fulfill through the rest of the year.
3. **Upcoming Elections:** Vice-President and Treasurer positions are up for election this year. Elections are held in April. Candidates should be announced at the March meeting.
4. **Teacher Items:**
 - a. **Printer:** There was discussion about the printer for the K-4 hallway. Dr. Rustman stated that there is Federal money to use to purchase the printer.
 - b. **Basketball Uniforms:** Mr. McKinney stated that next year he will need to purchase new basketball uniforms. They typically cost around \$4,000. This includes two sets (home/away) of the shirt and shorts, as well as warm-up tops. He mentioned the last couple times that he's ordered from Boombah, the orders have gotten messed up and he was not impressed. Discussion ensued about offering t-shirts instead of warm-ups. Mr. McKinney said he could get them from Graphic Edge and they are quick and could be a good alternative.

Comments/Questions:

1. Cheryl Harvey asked if tickets for the pork chop dinner could be purchased at Heartland Bank or possibly the Country Kitchen. It would be advantageous to have them available a variety of places. They are also usually available at Lisbon Grade School the night of the event. Dr. Rustman said it would be no trouble to have them available in the office for purchase as well.
2. Lori Hatteberg brought the gift she put together on behalf of LOOP for Katie Jorgenson. She had packaged a gift card and a stuffed lion to present her and her family.

Adjournment: Motion to adjourn by Lori Hatteberg; 2nd by Emily Friestad. Meeting was adjourned at 8:08 p.m.

